

Guide on Company Incorporation

For company incorporation and nominee director services, there are two choices for your further action:

Option 1 – Online Application (Recommended for better efficiency):

Please access below website for online incorporation application:

https://company.estarfinancial.com/#/login

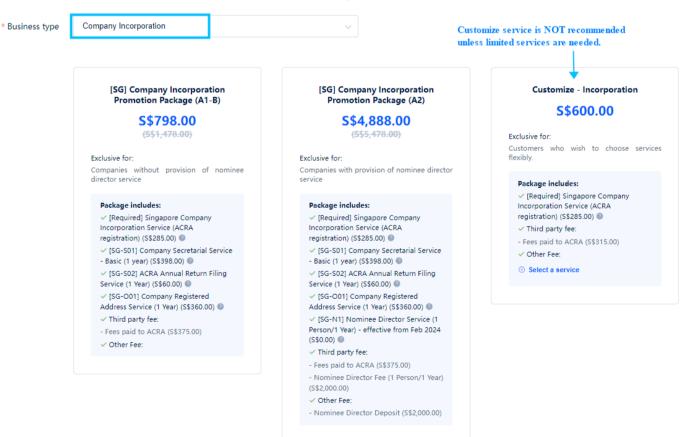
Of which,

(i) Actions to be taken from your side:

Registration -> Choose your preferred packages under "Company Incorporation" -> Follow the steps to complete the online application form and upload required documents -> Submit and make payment

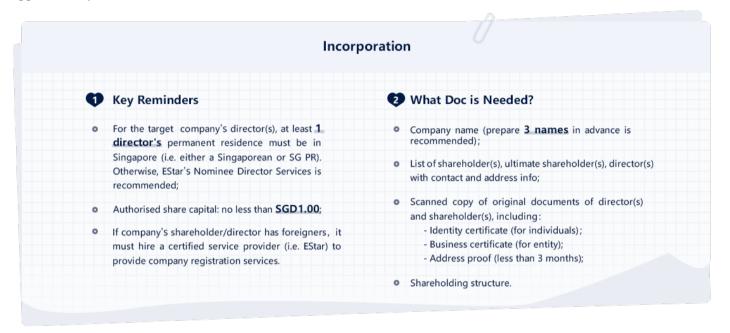
After receipt of your payment, EStar will proceed for its internal customer on-boarding assessment, contact you for further clarification (when applicable), and then complete ACRA registration of your company and delivery of statutory documents for the signature of director(s) and shareholder(s) for local compliance purpose.

(ii) Screenshot of the "choice of services" from our online system:





(iii) Reminders of Incorporation & Documents to be prepared in advance by you, so as to be uploaded onto online application system:



Despite the above, (i) authority letter is also needed if the applicant is not the shareholder nor the director of the proposed company; (ii) additional photos of the director(s)/ shareholder(s) holding his/her original passport/IC is requested for online verification purpose; (iii) lease agreement is requested if the company registered address service is not provided by us.

Option 2 – Offline Application:

NOT RECOMMENDED as it is more time consuming with more documents to be prepared and signed offline.

(i) Actions to be taken from your side:

Prepare and submit the required documents -> Sign service agreements (including engagement letter, fee letter, nominee director agreement (if applicable)) and make payment

EStar will proceed the online application on behalf of you, and then proceed for its internal customer on-boarding assessment, contact you for further clarification (when applicable), and then complete ACRA registration of your company and delivery of statutory documents for the signature of director(s) and shareholder(s) for local compliance purpose.

(ii) Documents to be prepared in advance by you:

- (1) List of documents as mentioned in (iii) of Option 1; plus
- (2) Company Incorporation Application Form; plus
- (3) KYC Form.

Note:

- For each company, preparer need to prepare item 2 and 3 of the aforesaid documents and sign on it;
- The template of item 2 and 3 of the aforesaid documents will be provided by us.